

## Woodfords Family Services COVID-19 Health & Safety Protocol Updates Effective 06/16/21 & 07/01/21

On June 11<sup>th</sup>, Governor Mills announced that Maine's State of Civil Emergency will end on June 30, 2021. While the last of all statewide mask mandates will be lifted effective, July 1, businesses and organizations are encouraged to adopt protocols appropriate for their setting. The following protocol changes balance changes in face-covering mandates with the need to protect vulnerable staff and consumers.

### Mask Use:

- Vaccinated staff in all non-DOE programs may be mask-free in all workplace settings, including during the provision of services in home and community-based settings effective June 16, 2021.
- Vaccinated staff in DOE programs may be mask-free in the work setting effective July 1, 2021.
- Vaccinated family members may be mask free while WFS staff are in their home providing services.
- Vaccinated staff have the option to continue wearing a mask if they so choose.
- **Proof of vaccination must be submitted to Human Resources in order to be mask free.**
- Unvaccinated staff must continue to wear a mask in all work settings at Woodfords.

### N95 Program:

- Use of an N95 Respirator is no longer required for Woodfords staff, except for in specific circumstances as identified in pandemic protocols.
- Upon hire and annually thereafter, staff will continue to submit the Health Screening Questionnaire required for use of an N95 Respirator.
- Fit testing for use of N95 Respirators is suspended indefinitely, except for those designated to quarantine with ill consumers and staff, as well as any Woodfords staff who elects to continue use of the N95 for their own comfort.

### Protective Eyewear:

- Effective immediately, vaccinated staff in all programs may refrain from wearing protective eyewear in all indoor and outdoor settings. Staff may elect to continue wearing protective eyewear if they so choose. **No proof of vaccination is required.**

### Staff Screening:

- Fully vaccinated staff are exempt from completing health screenings, but should self-monitor for symptoms of COVID-19.
- Vaccinated staff who experience COVID-like symptoms should be tested.
- In Residential and Preschool programs, testing can be done on site. All others should consult their HCP or visit a drive-by testing facility.
- A negative test result is required to return to work.
- Those with a positive result should follow the "Criteria to Return to Work" protocol.
- Vaccinated staff wishing to be exempt from screening should use the employee entrance. Screening is required when using the main entrance, regardless of vaccination status.

- Unvaccinated staff who become symptomatic should continue to follow the “If a Staff Member Becomes Sick” and “Criteria to Return to Work” protocols.

#### **Employee Entrances:**

- Employee entrances in the Administration Building and Training & Resource Center are open for use by fully vaccinated staff only.
- Staff using employee entrances should follow the pre-COVID sign-in/sign-out procedure.
- Staff using the main entrance must complete health screening regardless of vaccination status.
- Unvaccinated staff should continue to use the main entrance at the Administration Building and Training & Resource Center, and continue with current screening procedures.

#### **Consumers:**

- Vaccinated consumers and family members may go mask free during service encounters.
- **No proof of vaccination is required.**

#### **Travel:**

- Domestic – All staff are exempt from quarantine and testing following domestic travel, regardless of vaccination status.
- International
  - Vaccinated staff are exempt from quarantine following international travel. However, they should monitor for symptoms and are required to be tested between days 3-5 following arrival back in the United States.
  - Unvaccinated staff must quarantine for 7 days following international travel and test between days 3-5. Quarantine is required regardless of test results.

Staff who travel internationally and test positive for COVID-19 before returning to the United States must provide documentation of their positive COVID test, and will be exempt from both testing and quarantine.